



LEGAL NOTICE NO.....

**THE CROPS ACT, 2013**  
(No. 16 of 2013)

**THE CROPS (BIXA) REGULATIONS, 2023**

**ARRANGEMENT OF REGULATIONS**

*Regulation*

**PART I—PRELIMINARY**

- 1— Citation
- 2— Interpretation.
- 3— Objects and Purpose

**PART II—REGISTRATION AND LICENSING PROVISIONS**

- 4 — Licensing of a commercial Nursery operator
- 5 — Registration of Grower Association
- 6 — Registration of a bixa agent
- 7 — Application for a bixa agent license
- 8 — Application for Licensing and Issuance of Letter of No Objection
- 9 — Notification for inspection
- 10 — Issuance of a Bixa Processing License
- 11 — Contracts
- 12 — Processor's Returns.
- 13 — Registration and Licensing of exporters and importers.
- 14 — Appeals for Registration and Licenses
- 15 — Revocation of licenses
- 16 — Issuance of an Export/ Import Permit.
- 17 — Decision on registration and Licensing
- 18 — Non- Transferability of license and certificates of registration.

**PART III PRODUCTION AND QUALITY ASSESSMENT FOR BIXA AND BIXA PRODUCTS**

- 19 — Bixa Seeds Quality Assessment
- 20 — Appointment of inspectors

21 — Powers of Entry and inspection

**PART IV—GENERAL PROVISIONS**

22 — Validity of licenses.

23 — Transition provisions

24 — Pricing Formula Committee

25 — Bixa Levy

26 — General penalty

**SCHEDULE**

First Schedule – Forms

Second Schedule – Quality assurance of Bixa

Third Schedule– Grower-dealer agreement

Fourth Schedule – Fees

**THE CROPS ACT, 2013**

*(No. 16 of 2013)*

**IN EXERCISE** of the powers conferred by section 40 of the Crops Act, 2013, the Cabinet Secretary for Agriculture and Livestock Development, in consultation with the Agriculture and Food Authority and the County Governments, makes the following Regulations—

**THE CROPS (BIXA) REGULATIONS, 2023**

**PART I-PRELIMINARY**

Citation. **1.** These Regulations may be cited as the Crops (Bixa) Regulations, 2023.

Interpretation. **2.** In these Regulations unless the context otherwise requires—

No.16 of 2013. “Act” means the Crops Act 2013;

“Authority” means the Agriculture and Food Authority established under section 3 of the Agriculture and Food Authority Act, 2013;

“bixa” means the plant botanically known as *Bixa orellana* and or part of the plant or of any inter-specific hybrid involving this species or of any progeny of such hybrid and includes bixa seeds;

“bixa agent” means a person who buys bixa from growers for purposes of selling and includes transporters and aggregators.

“bixa product” means any extract or substance obtained or derived from bixa by any treatment or processing, including bixin and norbixin;

“commercial nursery operator” means a person who propagates bixa planting material for sale;

“Committee” means the bixa Pricing Formula Committee established under regulation 27;

“County Executive Committee Member (CECM)” means the member of the County executive committee for the time being responsible for matters relating to agriculture.

“crops inspector” means a person appointed as an inspector in accordance with section 27 of the Act;

“dealer” includes bixa agent, processor, exporter and importer

“Directorate” means a directorate of the Authority established under section 11, of the Agriculture and Food Authority Act, 2013 to deal with bixa matters;

“export consignment” means quantity declared for export;

“export permit” means authorization by the Authority to export bixa and or bixa products;

“grower” means a person who cultivates bixa

“import consignment” means quantity declared for import;

“import permit” means authorization by Authority to import bixa and or bixa products;

“Mother block” means selected bixa plants for the purpose of obtaining planting material

“person” includes an individual, a company, an association, cooperative society or a corporate body;

“processor” means a person who extracts bixin or other products from bixa;

- Object and Purpose.
- 3.** (1) The purpose of these Regulations is to guide promotion, development and regulation of bixa and bixa products.
- (2) The objects of these regulations are to—
- (a) set procedures and conditions for registration, licensing and issuance of permits;
  - (b) enhance growth and development of the sub-sector;
  - (c) ensure quality and safety of bixa and bixa products;
  - (d) promote good agricultural practices

**PART II—REGISTRATION, LICENSING AND ISSUANCE OF PERMITS**

Registration of growers Associations	<p><b>4.</b> (1) Smallholder Bixa growers may, for purposes of accessing economies of scale, form a growers association and apply to the Authority for registration of the association.</p> <p>(2) An application for registration under paragraph (1) shall be made to the Authority in Form Bx1 as set out the First Schedule.</p> <p>(3) The Authority shall, within fourteen working days from the receipt of the application issue certificate of registration at no fee to a successful applicant in Form Bx2 as set out in the First Schedule.</p> <p>(4) The Authority shall within fourteen working days from the receipt of the application notify an applicant in writing of set requirements not met for registration.</p> <p>(5) Where set requirements in sub-regulation (4) have been addressed, the applicant may resubmit the application for consideration.</p> <p>(6) Every registered grower association shall submit updated particulars of its members to the Authority annually before the thirty first day of the first month of the financial year.</p>
Registration of a dealer	<p><b>5.</b> (1) A person shall not deal in bixa unless registered with the Authority.</p> <p>(2) An applicant shall apply for registration to the Authority in Form Bx3, as set out in the First Schedule.</p> <p>(3) The Authority shall, within fourteen working days from the receipt of the application issue certificate of registration at no fee to a successful applicant in Form Bx4 as set out in the First Schedule.</p> <p>(4) The Authority shall within fourteen working days from the receipt of the application notify an applicant in writing of set requirements not met.</p> <p>(5) Where set requirements in sub-regulation (4) have been addressed, the applicant may resubmit the application for consideration.</p> <p>(6) A person who contravenes sub regulations (1) shall be liable upon conviction to a term not exceeding three years or a fine not exceeding five million shillings or to both.</p>
Licensing of commercial Bixa nursery operators.	<p><b>6.</b> (1) A person shall not establish or operate a commercial Bixa nursery unless the person has a valid licence issued by the respective county government.</p>

	<p>(2) A person who seeks to establish or operate a commercial Bixa nursery shall apply to the respective county government for a licence in Form Bx5 as set out in the First Schedule.</p> <p>(3) The county government shall not issue a licence unless an inspector has visited and inspected the site and has confirmed that the applicant complies with the following requirements—</p> <ul style="list-style-type: none"> <li>(a) the land is suitable for propagating Bixa seedlings;</li> <li>(b) the site is well served with a reliable irrigation quality water source;</li> <li>(c) the site is accessible for inspections and collection of planting material;</li> <li>(d) the applicant has clearance from an accredited source of mother plants;</li> <li>(e) the land is gently sloping and the soil type is of good drainage and does not allow water logging; and</li> <li>(f) the applicant has adequate relevant knowledge in nursery management.</li> </ul> <p>(4) The county government shall, if satisfied that the applicant meets the requirements in paragraph (3), issue a licence in Form Bx6 set out in the First Schedule to the applicant in respect of the inspected site.</p> <p>(5) Where the applicant does not meet the requirements in paragraph (3), the county government shall reject the application and notify the applicant of the reasons for the rejection.</p> <p>(6) Where the requirements in paragraph (3) have been addressed, the applicant whose application is rejected under paragraph (5) may resubmit the application for consideration.</p> <p>(7) A licence for a commercial Bixa nursery operator shall not be transferrable and shall remain in force until the thirtieth of June next following the date of issue, unless earlier cancelled.</p> <p>(8) An application for renewal of a licence shall be made to the respective county government at least one month before the expiry date of the licence.</p> <p>(9) The County Government shall, annually, share with the Authority a list of all licensed commercial Bixa nursery operators.</p> <p>(10) A person who contravenes this regulation commits an offence.</p>
Licensing of a Bixa agent	<p><b>7.</b> (1) No person shall operate as a bixa agent without a valid licence from the Authority</p>

	<p>(2) A registered bixa agent shall apply to the Authority for a licence in Form Bx7 as set out in the First Schedule</p> <p>(3) The Authority shall within fourteen working days from the receipt of the application issue licence to a successful applicant in Form Bx8 as set out in the First Schedule upon payment of prescribed of fees in the Second Schedule.</p> <p>(4) The Authority shall within fourteen working days from the receipt of the application notify an applicant in writing of set requirements not met.</p> <p>(5) Where set requirements in sub-regulation (4) have been addressed, the applicant may resubmit the application for consideration.</p> <p>(6) A person who contravenes this regulation commits an offence.</p>
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Application for licencing of a Bixa processor	<p><b>8.</b> (1) A registered processor shall apply for a license to the Authority in FORM Bx9 set out in the First Schedule.</p> <p>(2) If the Authority is satisfied that the applicant meets requirements for licencing, it shall issue a Letter of No Objection to the applicant in Bx10 as set out in the First Schedule within thirty working days.</p> <p>(3) The letter of no objection shall authorize the applicant to commence installing bixa processing factory and developing raw materials through establishing crop directly or contracting out grower bixa growers or engaging a bixa agent.</p> <p>(4) The letter of no objection shall be valid for one year. Upon evaluation of the applicant's progress, the Authority may renew the letter of no objection once.</p> <p>(5) The Authority may revoke a letter of no objection issued under regulation 10 above if —</p> <ul style="list-style-type: none"> <li>(a) the applicant made material misrepresentation or a false declaration in the application;</li> <li>(b) the letter of no objection was otherwise obtained by corruption or fraud;</li> <li>(c) a condition of the letter of no objection has been breached and no remedial measures have been made; or</li> <li>(d) The applicant has contravened the provisions of the Crops Act or these Regulations.</li> </ul>
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Notification for inspection	<b>9.</b> The applicant shall notify the Authority upon completion of construction of the processing factory and compliance with the conditions in the letter of no objection in Form Bx11 as set out in the First Schedule.
Issuance of a Processing Licence	<b>10.</b> (1) Upon successful inspection, the Authority shall at least thirty days before granting a licence under these Regulations, give notice of the proposed grant in the Kenya Gazette and in such other manner as it may determine.  (2) The Authority shall issue successful applicants with a Processing License in Form Bx12 as set out in the First Schedule upon payment of a fee as set out in the Third Schedule.
Licensing of a Bixa exporter	<b>11.</b> (1) A person shall not export bixa and or bixa products without a valid licence from the Authority  (2) A registered exporter shall apply to the Authority for a licence in Form <b>Bx13</b> as set out in the First Schedule  (3) The Authority shall within fourteen working days from the receipt of the application issue a licence in Form <b>Bx14</b> set out in the First Schedule to an applicant who has met the set requirements upon payment of prescribed of fees in the Second Schedule.  (4) The Authority shall within fourteen working days from the receipt of the application notify an applicant in writing of set requirements not met.  (5) Where set requirements in sub-regulation (4) have been addressed, the applicant may resubmit the application for consideration.  (6) A person who contravenes sub regulation (1) commits an offence.
Licensing of a Bixa importer	<b>12.</b> (1) A person shall not import bixa and or bixa products without a valid licence from the Authority  (2) A registered importer shall apply to the Authority for a licence in Form <b>Bx15</b> as set out in the First Schedule  (3) The Authority shall within fourteen working days from the receipt of the application issue a licence in Form <b>Bx16</b> set out in the First Schedule to an applicant who has met the set requirements upon payment of prescribed of fees in the Second Schedule.  (4) The Authority shall within fourteen working days from the receipt of the application notify an applicant in writing of set requirements not met.  (5) Where set requirements in sub-regulation (4) have been addressed, the applicant may resubmit the application for consideration.  (6) A person who contravenes sub regulation (1) commits an offence.



Revocation of certificate of registration and licences	<b>13.</b> The Authority may suspend or revoke a certificate of registration or a licence if the holder is in contravention of these Regulations or the Act.
Validity of a licence	<b>14.</b> (1) All licences issued under these regulations shall remain in force until the next thirtieth of June following the date of issue unless earlier cancelled. (2) All dealers shall apply to the Authority for the licence renewal upon payment of fee as set out in the Fourth Schedule.

Issuance of export permit.	<p><b>15.</b> (1) An exporter of bixa and or bixa products shall not export unless a valid export permit issued by the Authority.</p> <p>(2) An exporter shall apply to the Authority for an export permit for each consignment in <b>Form Bx17</b> as set out in the First Schedule.</p> <p>(3) The Authority shall within two days after receiving an application in sub regulation (2), consider the application and upon satisfying itself the requirements have been met and payment of the prescribed fee in the Fourth Schedule issue an export permit in <b>Form Bx18</b> as set out in the First Schedule.</p> <p>(4) A person shall not export raw bixa except with the written authority of the Cabinet Secretary.</p> <p>(5) A person who contravenes sub regulation (1) and (4) commits an offence.</p>
Issuance of an import permit	<p><b>16.</b> (1) An importer shall not import bixa and or bixa products unless they have a valid import permit issued by the Authority.</p> <p>(2) An importer shall apply to the Authority for an import permit for each consignment in <b>Form Bx19</b> as set out in the First Schedule.</p> <p>(3) The Authority shall within two days after receiving an application in sub regulation (2), consider the application and upon satisfying itself the requirements have been met and payment of the prescribed fee in the Fourth Schedule issue an export permit in <b>Form Bx20</b> as set out in the First Schedule.</p> <p>(4) Imported bixa and or bixa products shall enter the country through gazetted ports of entry by a licensed importer.</p> <p>(5) A person who contravenes sub regulation (1) commits an offence.</p>

Transferability of licence, registration certificate or a permit	<b>17.</b> A certificate of registration, licence, or a permit issued under these Regulations shall not be transferable.
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### **PART III —QUALITY ASSESSMENT**

Propagation material	<b>18.</b> Licensed nursery operator shall only use propagation material from a certified mother block
Quality assurance for postharvest handling of bixa	<b>19.</b> (1) A dealer shall only collect, buy or sell mature bixa. (2) All produce handling facilities such as warehouse, stores and collection centres, working areas and designated points shall be kept free of waste materials. (3) Packaging, storage and transportation shall be in such a way that it doesn't contaminate bixa. (4) The package weight of the produce should not exceed fifty kilograms. (5) A person who contravenes this regulation commits an offence
Traceability	<b>20.</b> (1) A dealer shall not operate without a traceability system. (2) For purposes of sub regulation (1), a dealer shall: (a) declare to the Authority the source and to whom they have sold to (b) be responsible for quality and safety of bixa; (c) ensure that bixa package is labelled at source; (d) put in place a system that ensures that bixa and bixa products failing to meet food safety standards and requirements can; (i) be identified and located for removal from the supply chain if necessary; and (ii) be withdrawn from the supply chain, (3) A person who contravenes sub regulation (1) commits an offence.
Contract between growers and dealers.	<b>21.</b> Where a bixa grower has entered into an contract with a dealer the contract shall comply with the following minimum requirements; i. Physical address of all parties, ii. Validity of the contract, iii. Contracted quantity (kilograms), iv. Amount to be paid for the quantity collected/delivered v. Payment timelines and mode, vi. Collection and delivery point and timelines, vii. Transfer of ownership timelines, viii. Conditions for breach of contract, ix. Timelines for review of the terms and conditions contract x. Exit clause/termination of contract,

	<p>xi. Any other obligation as may be applicable.</p>
Appointment of inspectors.	<p><b>22.</b> (1) The Authority shall, by notice in the <i>Gazette</i>, appoint inspectors to carry out inspections under these regulations.</p> <p>(2) A County Government may nominate county inspectors for appointment by the Authority.</p> <p>(3) A person qualifies to be appointed as an inspector under these Regulations if they possess the following minimum qualifications—</p> <ul style="list-style-type: none"> <li>(a) a bachelor’s degree in agriculture or related field from a university or institution recognised in Kenya; or</li> <li>(b) a diploma in agriculture from an institution recognised in Kenya and two years’ experience in agriculture extension service work;</li> <li>(c) comply with the provisions of the Public Officer’s Ethics Act and the Article 6 and 232 of the Constitution of Kenya.</li> </ul> <p>(4) The Authority shall train nominee inspectors before appointing them under paragraph (1).</p> <p>(5) A person who purports to carry out the functions of an inspector without having been duly appointed in accordance with these Regulations commits an offence.</p>
Inspection and verification	<p><b>23.</b> (1) The Authority shall;</p> <ul style="list-style-type: none"> <li>(a) conduct inspections and compliance audits to grower associations, agents, processors, importers and exporters from time to time to ensure compliance to these regulations.</li> <li>(b) provide feedback to the industry players on non-conformity and build the capacity for corrective measures pursuant to inspections and audits undertaken</li> </ul> <p>(2) The inspector shall;</p> <ul style="list-style-type: none"> <li>(a) monitor activities associated with bixa production, dealing, handling and processing to ensure compliance with these regulations;</li> <li>(b) regularly undertake surveillance and inspection to ensure that growers, agents, processors, exporters and importers of bixa and bixa products adhere to the law, these regulations, the terms and conditions of registration and requirements that may be issued by the Authority from time to time.</li> </ul>

	<p>(c) carryout periodic auditing of food safety management systems implemented by agents and processors.</p> <p>(3) An inspector who has reasonable grounds may enter any land, premises or stop and enter into a vessel used for holding or transporting bixa and bixa products for purposes of ascertaining that it conforms to the requirements of these regulations or for the performance of the functions or powers conferred under the Act and these regulations.</p>
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**PART IV— PRICING FORMULA COMMITTEE AND PAYMENT FOR DELIVERIES.**

Establishment of the Pricing formula committee.	<p><b>24.</b> (1) There is hereby established a bixa pricing formula committee to determine the pricing formula of bixa and bixa products.</p> <p>(2) The committee shall comprise of the following members appointed by the Cabinet Secretary—</p> <ul style="list-style-type: none"> <li>(a) one representative from the ministry responsible for matters relating to agriculture;</li> <li>(b) one representative from the ministry for the time being responsible for matters relating to trade;</li> <li>(c) one representative from the Authority;</li> <li>(d) one County Executive Committee Member for agriculture nominated by the Council of Governors;</li> <li>(e) three representatives of growers nominated by growers' association; and</li> <li>(f) two representatives of traders nominated by traders' associations.</li> </ul> <p>(3) The members of the committee shall, at its first meeting;</p> <ul style="list-style-type: none"> <li>(a) elect the chairperson from the members appointed under paragraph 1(e) or (f) , and</li> <li>(b) set the procedures for conducting meetings of the Committee.</li> </ul>
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	<p>(4) The Committee shall consider the following parameters in developing the bixa pricing formula —</p> <p style="padding-left: 40px;">(a) the supply and demand forces;</p> <p style="padding-left: 40px;">(b) the cost of production;</p> <p style="padding-left: 40px;">(c) any other prevailing factors.</p> <p>(5) The Authority shall provide secretariat services to the Committee.</p> <p>(6) The Committee may whenever necessary co-opt experts to provide technical advice.</p> <p>(7) The members of the committee in sub- regulation 1(e) and 1(f) shall serve for a term of three years non-renewable.</p>
<b>PART V – GENERAL PROVISIONS</b>	
Returns	<p><b>25.</b> (1) A commercial nursery operator shall submit annual returns to the County Government as set out in Form Bx21 not later than the tenth day of the first month after the end of the financial year.</p> <p style="padding-left: 40px;">(2) A bixa agent submit biannual returns to the Authority as set out in Form Bx22 not later than the tenth day of January and July.</p> <p style="padding-left: 40px;">(3) A processor shall submit quarterly returns to the Authority in Form Bx23 as set out in the First Schedule.</p> <p style="padding-left: 40px;">(4) An exporter or importer shall submit quarterly returns to the Authority in Form Bx24 as set out in the First Schedule.</p>
Imposition of fees by County Government	<p><b>26.</b> The fees imposed by the County Government on Bixa shall be in accordance section 17 (3) of the Act.</p>
Imposition of Bixa Levy	<p><b>27.</b> (1) There shall be a bixa levy on exported and imported bixa and bixa products.</p> <p style="padding-left: 40px;">(2) The export levy for raw bixa and processed bixa products shall be at a rate of three per centum of the sale value/ FOB.</p>

	<p>(3) The import levy on raw bixa and processed bixa products shall be at a rate of two per centum and five per centum of the customs value respectively.</p> <p>(4) The levy due under paragraph (2) and (3) shall be remitted to the Authority not later than the tenth day of the month following the month during which the levy was due.</p> <p>(5) Any levy imposed under this regulation which remains unpaid shall be recovered by the Authority, as a civil debt due to it from the person by whom it is payable.</p> <p>(6) A person who fails, neglects or otherwise refuses to pay or remit the regulatory levy on time as provided for under these regulations shall, where directed by the Authority in writing, in addition to paying the regulatory levy pay an interest of 5% of the amount due for each month or part thereof which the amount due remains unpaid.</p>
Fees	<p><b>28.</b> (1) The fees payable for licences, renewal of licences and permits under these regulations shall be as set out in the Second Schedule.</p> <p>(2) Any charges on traded produce on transit shall be charged once at the point of exit in the County of origin and no other charge shall be imposed on the same consignment as it traverses across counties.</p>
General penalty.	<p><b>29.</b> (1) A person who commits an offence under these regulations for which no penalty is provided for, shall be liable, upon conviction, to the penalty provided under section 37 of the Act.</p>

FORM Bx1

(r. 4(2))



## AGRICULTURE AND FOOD AUTHORITY

### MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE

#### Application for Registration of Bixa Growers' Association

##### A – Particulars of Applicant

1. Name of applicant .....
2. Registration No.....
3. Address.....
4. Telephone No.....
5. County ..... Sub-County .....
- Ward .....

##### Attachments

1. Registration certificate
2. List of members in the format below

Name	ID. No.	Tel.No.	Age	Gender	LR.No	Ownership	Geolocation(XY)	No: of trees	Farming system (Rainfed/Irrigated)	Variety	Certification

Date.....Signature.....

Applicant or it's duly authorized agent

FORM Bx2

(r. 4(3))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**Growers' Association Registration Certificate**

Certificate No .....

Serial No. MPICD/Bixa/

Grower Association Registration No .....

This Certificate of registration is granted to ..... of P.O. Box .....  
.....in .....building/street ..... Ward .....Sub-  
County .....County in the Republic of Kenya.

ISSUED this ..... Day of .....20.....

Signed.....

*Director General*

*Agriculture and Food Authority*



FORM Bx3

(r. 5(2))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**APPLICATION FOR REGISTRATION OF A DEALER**

Serial No: AFA/MPICD/.....

I/ We ..... of Ward.....Sub-County  
..... County.....Postal Address.....Telephone  
..... E-mail..... LR. No/.....Town.....  
street..... hereby apply for registration to be a: ( tick as appropriate )

- i. bixa agent [ ]
- ii. processor [ ]
- iii. exporter [ ]
- iv. importer [ ]

**Attach;**

- (a) A copy of registration certificate/certificate of incorporation,
- (b) Copies of IDs/Passports of directors
- (c) CR12 where applicable
- (d) Copy of KRA pin certificate

I hereby certify that the above information is true and accurate to the best of my knowledge and belief.

Name: .....Signature.....Date: .....

FORM Bx4

(r. 5(3))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**BIXA DEALER'S CERTIFICATE OF REGISTRATION**

Certificate No .....

This is to certify that ..... of  
P.O. Box ..... LR. No.....in..... Ward.....Sub-  
County.....County.....is duly registered in the Republic of Kenya as  
a..... (insert appropriately);

ISSUED this ..... Day of .....20.....

Signed.....

*Director General,*

*Agriculture and Food Authority*

FORM Bx5	(r. 6(2))
<b>The County Government of.....</b>	
Serial No. County code/Bixa/	
<b>Application for Bixa Commercial Nursery Operator's Licence</b>	
<b>Personal Information</b>	
Name of Applicant: .....	
.....	
<b>Address:</b>	
Postal .....	
Email.....	
Telephone: .....	
<b>Nursery Location</b>	
i) County..... ii) Sub-County ..... iii) Ward .....	
L.R No or Plot No .....	
<b>Attach;</b>	
a) A copy of registration certificate/certificate of incorporation	
b) Copies of IDs/Passports of directors	
c) CR12 where applicable	
d) Copy of KRA pin certificate	
e) Copy of title deed / lease hold/ contract	
I hereby certify that the above information is true and accurate to the best of my knowledge and belief.	
Name: .....Signature.....Date: .....	

FORM Bx6	(r. 6(3))
<b>County Government of.....</b>	
<b>Licence for Bixa Commercial Nursery Operator</b>	
Serial No. County code/bixa/.....	
This is certify that..... of postal address ..... having a commercial nursery at..... County.LR No. .... has been duly licensed by the County Government.	
This licence is valid from.....to.....	
<b>Terms and Conditions:</b>	
A Commercial Nursery Operator shall -	
a) Propagate planting material from a certified source b) Issue a receipt for all sales of planting materials c) File annual returns to the County Government	
ISSUED on this ..... Day of .....20.....	
CECM Agriculture: Name ..... Signature.....	
Official Stamp.....	

FORM Bx7

(r. 7(2))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**APPLICATION FOR A BIXA AGENT LICENCE**

Serial No: AFA/MPICD/....

..... of Ward.....Sub-County  
..... County.....Postal Address.....Telephone  
..... E-mail..... LR. No..... street .....  
hereby apply for bixa agent licence.

**Attachments**

- a) A copy of registration certificate/certificate of incorporation
- b) Copies of IDs/Passports of directors
- c) CR12 where applicable
- d) Copy of KRA pin certificate

I hereby certify that the above information is true and accurate to the best of my knowledge and belief.

Name: .....Signature.....Date: .....

FORM Bx8

(r. 7(3))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**BIXA AGENT LICENCE**

Licence No .....

This is to certify that ..... of P.O. Box..... in.....  
Ward.....Sub-County.....County..... is a duly authorized bixa agent  
in the Republic of Kenya.

This licence is valid from.....to.....

**Conditions:**

A bixa agent shall -

1. Pay growers for bixa collected as per agreements
2. Submit biannual returns to the Authority

Signed.....

*Director General*

*Official Stamp*

FORM Bx9

(r. 8(1))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

Serial No.: AFA/MPICD/.....

**APPLICATION FOR BIXA PROCESSING LICENCE**

..... of Ward ..... Sub-County  
..... County..... Postal Address ..... Telephone  
..... E-mail..... LR. No..... street .....  
hereby apply for bixa processor licence.

- a) Source of raw material ... (Nuclear farms) .....(Contracted)...(Bixa agent).....
- b) Processing capacity of the proposed facility .....
- c) Target product(s) .....
- d) Target Market for the product(s) .....

**Attachments:**

- i. A copy of registration certificate/certificate of incorporation
- ii. Copies of IDs/Passports of directors
- iii. CR12
- iv. Tax Compliance Certificate
- v. Copy of feasibility study report for the project
- vi. Copy of Title Deed/ Lease agreement for the proposed site.

I hereby certify that the above information is true and accurate to the best of my knowledge and belief.

Name: .....Signature.....Date: .....

FORM Bx10

(r. 8(2))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

AFA/MPICD/.....

.....

Current Date

.....

(Applicant's or Company (address))

Dear .....,

**RE: LETTER OF NO OBJECTION**

..... (Name of applicant entity) has demonstrated commitment to the implementation of bixa processing project in Kenya.

The applicant has further demonstrated commitment to taking advantage of the Kenyan Investment Policies.

Their processing facility shall be located on plot number(s) .....on ..... Ward ..... Sub-county ..... County

The applicant shall

- a) Carry out an Environmental Impact Assessment,
- b) Demonstrate source of raw material equivalent to declared processing capacity
- c) Install a processing plant
- d) Execute the project within one year from the date of issuance after which this letter of no objection shall be invalid.

The Authority may at any time vary the conditions of the letter of no objection and impose further conditions on the applicant as it may deem necessary.

Date: ..... Signed: .....

*Director General*

*Agriculture and Food Authority*



**FORM Bx 11**

**(r.9)**



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**NOTIFICATION FOR INSPECTION**

Date.....

I..... (Name of applicant entity) has complied with the terms and conditions of the letter of no objection and hereby notify the Authority of readiness for inspection.

Attached herein are;

- (a) Environmental Impact Assessment approval
- (b) Evidence of source of raw material
- (c) Evidence of installed processing plant

The Authority may at any time vary the conditions of the letter of no objection and impose further conditions on the applicant as it may deem necessary  
Licensed Processor.

FORM Bx12

(r. 10(2))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

Serial No.: AFA/MPICD/.....

Processor's License. No.....

**BIXA PROCESSOR'S LICENSE**

This License is issued to

..... of Physical Address:

..... Postal Address .....

Email..... Telephone: .....

Is hereby authorized to operate a factory for processing bixa at a premises .....  
located at County..... Sub-County ..... Ward  
.....L.R. No .....

Beginning on the ..... day of .... 20 .... and ending on the 30<sup>th</sup> day of June 20 ... (Both days inclusive)

This License is issued subject to compliance with these regulations

Date: .....Signed: .....

*Director General*

*Agriculture and Food Authority*

**Conditions:**

- i. Pay growers for bixa collected as per agreements
- ii. File quarterly returns to the Authority

FORM Bx13

(r. 11(2))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**APPLICATION FOR EXPORT LICENCE**

Serial No: AFA/MPICD/ .....

..... County..... Sub-County

..... Ward ..... Postal Address ..... Telephone

..... E-mail ..... LR. No .....

hereby apply for licence as an exporter.

**Attachment**

- i. A copy of registration certificate/certificate of incorporation
- ii. Copies of IDs/Passports of directors
- iii. CR12
- iv. Tax Compliance Certificate

I hereby certify that the above information is true and accurate to the best of my knowledge and belief.

Name: .....Signature.....Date: .....

FORM Bx14

(r. 11(3))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**BIXA EXPORT LICENCE**

Serial No.: AFA/MPICD/.....

This is to certify that ..... of P.O. Box.....  
in.....County.....Sub-County.....Ward.....is duly Licensed  
as an exporter in the Republic of Kenya.

This licence is valid from.....to.....

Date: .....Signed: .....

*Director General*

*Agriculture and Food Authority*

FORM Bx15

(r. 12(2))



**AGRICULTURE AND FOOD AUTHORITY  
MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**APPLICATION FOR IMPORT LICENCE**

Serial No: AFA/MPICD/ .....

..... County ..... Sub-County  
..... Ward..... Postal Address ..... Telephone  
..... E-mail ..... LR. No.....

hereby apply for licence as an importer.

**Attachment**

- i. A copy of registration certificate/certificate of incorporation
- ii. Copies of IDs/Passports of directors
- iii. CR12
- iv. Tax Compliance Certificate

I hereby certify that the above information is true and accurate to the best of my knowledge and belief.

Name: .....Signature.....Date: .....

FORM Bx16

(r. 12(3))



**AGRICULTURE AND FOOD AUTHORITY**

**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**BIXA IMPORT LICENCE**

Serial No.: AFA/MPICD/.....

This is to certify that ..... of P.O. Box.....  
in.....County.....Sub-County.....Ward.....is duly Licensed  
as an importer in the Republic of Kenya.

This licence is valid from.....to.....

Date: .....Signed: .....

*Director General*

*Agriculture and Food Authority*

FORM Bx17

(r. 15(2))



**AGRICULTURE AND FOOD AUTHORITY**

**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**APPLICATION FOR BIXA EXPORT PERMIT**

License No.: .....

**Applicants Details**

Name of exporter .....

Address .....Telephone No .....

Email Address .....

Country of Origin.....

Country of Destination ..... Shipment Date .....

Vessel .....

Consignor.....

Consignee .....

Notify address.....

**Consignment Details**

Bixa/bixa product	Quantity (Kg)	FOB Value (USD)	Total Value (USD)

**Attach:**

- i. Commercial invoice
- ii. Import permit
- iii. Clearance from Cabinet Secretary (in case of raw bixa)

I/ We hereby certify that the information which I/we have given above is true and accurate to the best of my/our/our knowledge and belief.

Date.....

Authorized signature Stamp of Exporter\_\_\_\_\_

FORM Bx18

(r. 15(3))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**  
**BIXA EXPORT PERMIT**

License No .....

This Permit is granted to ..... of  
P.O. Box .....and authorizes the bearer to export;

**Consignment Details**

Bixa/bixa product	Quantity (Kg)	FOB Value (USD)	Total Value (USD)

Country of Destination .....

Country of Origin .....

Date of Shipment .....Vessel .....

Consignee.....

Consigner.....

Notify Address.....

***This Permit is valid for 90 days from the date of issuance.***

Signed.....

*Director General*

*Agriculture and Food Authority*



FORM Bx19

(r. 16(2))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**  
**APPLICATION FOR BIXA IMPORT PERMIT**

License No.: .....

**Applicants Details**

Name of importer .....

Address .....Telephone No .....

Email Address .....

**Destination**

Country of Origin.....Shipment Date .....

Vessel .....

Consignor.....

Consignee .....

Product	Quantity (Kg)

**Attach;**

- a) Certificate of origin;
- b) Commercial invoiceI hereby certify that the information which I/we have given above is true and accurate to the best of my knowledge and belief.

Date.....

Authorized signature Stamp of Importer

\_\_\_\_\_

FORM Bx20

(r. 16(3))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**BIXA IMPORT PERMIT**

License No .....

This Permit is granted to ..... of  
P.O. Box .....and authorizes the bearer to export;

**Consignment Details**

Bixa/bixa product	Quantity (Kg)	FOB Value (USD)	Total Value (USD)

Country of Destination .....

Country of Origin .....

Date of Shipment .....Vessel .....

Consignee.....

Consigner.....

Notify Address.....

***This Permit is valid for 90 days from the date of issuance.***

Signed.....

*Director General – Agriculture and Food Authority*

FORM Bx21

(r. 25(1))

The County Government of.....

Serial No. County code/Bixa/

**Commercial Nursery Annual Returns**

Name of the Commercial Nursery.....

Postal Address.....

County..... Sub-County..... Ward.....

Telephone.....

E-mail.....

Reporting Period.....

No.	Variety /Cone	Quantity sold

Prepared By: .....

Signature: .....

Designation: .....

Date: .....

Official Stamp

FORM Bx22

(r. 25(2))

**BIXA AGENT RETURNS**

Name of agent ..... Licence No. ....

S/No.	Date	Quantity (Kg)	County of origin

Compiled by: .....

Signature: ..... Date: .....

Official Stamp

FORM Bx23

(r.25(3))



**AGRICULTURE AND FOOD AUTHORITY**  
**MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE**

**PROCESSOR'S RETURNS**

Name of agent ..... Licence No. ....

Period: from ..... to .....

Table 1: Bixa collected from growers

S/No.	Month	Producing County	Quantity of bixa (Kg) received

Table 2: bixa processed

S/No.	Month	Quantity of bixa (Kg) processed

Table 3: Bixa products and bi-products

S/No.	Month	Product	
		Type	Quantity

Compiled by: .....

Signature: ..... Date: .....

Official Stamp

FORM Bx25

(r.25(4))



## AGRICULTURE AND FOOD AUTHORITY

### MIRAA, PYRETHRUM AND OTHER INDUSTRIAL CROPS DIRECTORATE

Licence Number.....

#### Exporter/Importer Quarterly Returns

Name of exporter/importer: .....

Postal Address.....

Physical Location. ....

Telephone. .... E-mail.....

Year ..... Quarter ..... Reporting Date .....

#### Export returns

Quarter	Quantity (kg)	Value (KSh)	Destination
1			
2			
3			
4			
<b>Total</b>			

#### Import returns

Quarter	Quantity (kg)	Value (KSh)	Origin
1			
2			
3			
4			
<b>Total</b>			

Name: .....

Signature: ..... Date: .....

Official Stamp:

**FEES  
SECOND SCHEDULE**

<b>NO.</b>	<b>CATEGORY</b>	<b>NEW /RENEWAL APPLICATIONS (Kshs)</b>	<b>RENEWAL FEES (Kshs)</b>
	Bixa Agent License	7,000	7,000
	Bixa processor's License	100, 000	100,000
	Importers license	50,000	50,000
	Exporters license	30,000	30,000
	Export Permit	1% FOB value	
	Import Permit	2% FOB value	

**LEVIES ON IMPORTS AND EXPORTS**

	<b>Import</b>	<b>Export</b>
<b>Raw Bixa</b>	2% of FOB value	3% of FOB value
<b>Processed Bixa</b>	5% of FOB value	3% of FOB value